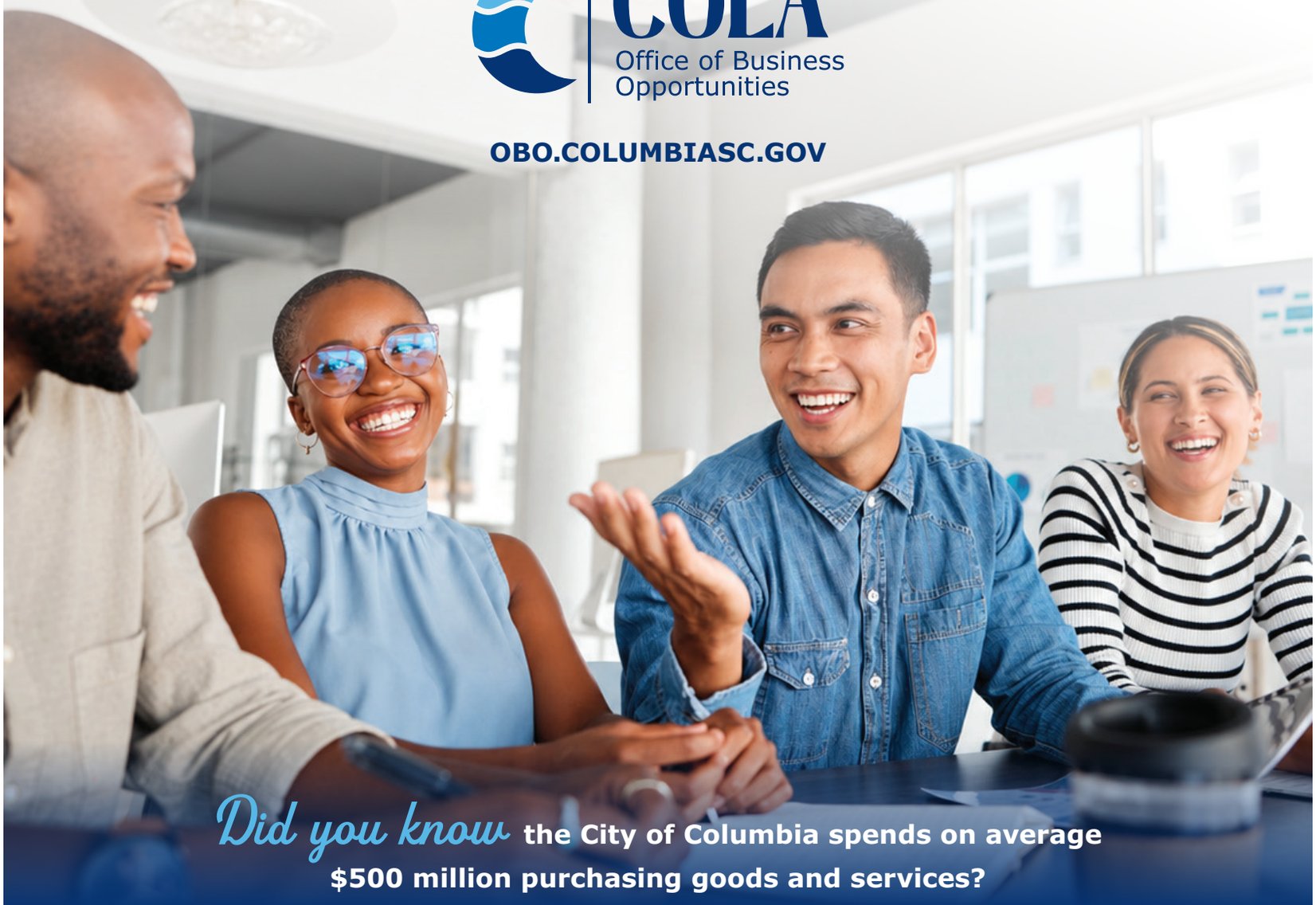
CITY OF COLUMBIA

SMALL BUSINESS OPPORTUNITIES DIRECTORY

City of Columbia Departments & Community Partners

COLA
Office of Business Opportunities

OBO.COLUMBIASC.GOV



Did you know **the City of Columbia spends on average $500 million purchasing goods and services?**

KALENNA P. GINYARD, Program Compliance Specialist
1401 Main St., 4th Floor, Columbia, SC 29201 | Kalenna.Ginyard@columbiasc.gov | 803.545.3960

COLA
Office of Business Opportunities

A MESSAGE

FROM DIRECTOR *Ayesha Driggers,*

The City of Columbia's Office of Business Opportunities (OBO) is pleased to provide the Small Business Opportunities Directory. The purpose of this directory is to support our Supplier Engagement Strategy by providing small business enterprises with an opportunity to introduce their various products and services while directly interacting with city departments and key purchasing officials.

To further support our local small business community, OBO has developed a Supplier Engagement Strategy that recognizes, leverages, and values the critical role small businesses play in our local economy.

The City of Columbia's Supplier Engagement Strategy:

- Encourages innovation and the creation of new products, services, and solutions;
- Expands the City's access to diverse sourcing channels for goods and services;
- Helps small businesses pursue new opportunities for growth in emerging markets that align with the City's evolving needs; and
- Demonstrates the City of Columbia's commitment to the economic prosperity of all communities.

Recognizing the significant impact small businesses have on the social and economic health of our community, the City has also established programs such as the Columbia Disadvantaged Business Enterprise (CDBE) Program, Local Business Enterprise (LBE) Preference Policy, and Mentor Protégé Program (MPP). These initiatives are designed to support the development and expansion of small businesses and ensure equitable access to procurement opportunities.

We hope you find this directory to be a valuable resource for strengthening your business, broadening your network, and potentially becoming one of our valued community partners.



Ayesha Driggers, MPA
Director, City of Columbia
Office of Business Opportunities



TABLE OF CONTENTS

City of Columbia Departments & Community Partners 4

City of Columbia 4

Community Partners 8

Technical Assistance & Business Development 10

Programs 12

Mentor-Protégé Program (MPP) & Columbia Disadvantage Business Enterprise (CDBE) 12

Local Business Preference Policy 13

Information on City of Columbia's New E-Procurement System Cobblestone 14

SMALL BUSINESS OPPORTUNITIES DIRECTORY

CITY OF COLUMBIA & COMMUNITY PARTNERS

City of Columbia

Administration - Budget, Program Management and Grants

Chris Murphy, Administrative Coordinator
(803) 545-4271
christopher.murphy@columbiasc.gov
columbiasc.gov

Office Supplies

Administration - Government Affairs

Whanna Bouknight, Administrator
(803) 545-3044
whanna.bouknight@columbiasc.gov
columbiasc.gov

Office Supplies

Columbia Canal Water Treatment Plant

Tyler Dillman, Superintendent
(803) 626-8789
tyler.dillman@columbiasc.gov
columbiasc.gov

Pumps and Parts, Motors and Parts, Water Treatment Chemicals, Cleaning Products, Office Products, Food Grade Lubricants, Chemical Feed, Equipment, Paints and Painting Supplies, Miscellaneous Tools, Air Compressors and Parts, Pressure Relief Valves and Parts, Environmentally Safe Herbicides, Safety Supplies /PPE (gloves, goggles, ear protection, hard hats, respiratory protection, boots), HVAC repair/service, Fence repair.

Columbia Empowerment Zone

Felicia Maloney, Executive Director
(803) 748-0964
cezinc@columbiasc.gov
cez.columbiasc.gov

HVAC maintenance services, plumbing services, electrical services, office supplies, promotional items/supplies, janitorial services, general landscaping supplies, foundation repair services

Columbia Water Customer Services Department

Tiffany Latimer, Director
(803) 545-3306
customercare@columbiasc.gov
columbiascwater.net

Office supplies/printing supplies, Document shredding services, and Small hand tools

Columbia-Richland Fire Department

Assistant Chief Mickey Folsom
(803) 545-3730
mickey.folsom@columbiasc.gov

Michael Driggers, Logistics Officer
(803) 391-1653
michael.driggers@columbiasc.gov

colafire.com

Basic office supplies
Fire specific supplies including but not limited to: PPE, safety uniforms, bunker gear, SCBA units, footwear and gloves, extrication & rescue tools, Hazmat Response Equipment, specialized software

Drinking Water Compliance

Alejandra Beier, Drinking Water Compliance Manager
(803) 733-8211
alejandra.beier@columbiasc.gov
columbiascwater.net

Laboratory supplies, laboratory equipment analytical and bench instrumentation (dry heat incubator, spectrophotometer, turbidimeter, TOC analyzer, etc.); Laboratory safety and facility furnishings (lab workbenches, fume hoods); Preventive maintenance services for equipment calibrations, verifications and overall maintenance; Laboratory health and safety waste disposal services; Certified contract laboratory analysis services; Personal protective equipment (PPE) supplies; Small tools for fire hydrant operation and sampling, signs for field work,etc.; Chemical supplies and consumables for wet chemistry and microbiological analyses.

Economic Development

Ryan Coleman, Director
ryan.coleman@columbiasc.gov

Brenda Jones, Administrative Specialist
brenda.jones@columbiasc.gov

(803) 734-2700

choosecolumbiasc.com

Office supplies and Marketing Services

Emergency Management

Harry N. Tinsley, Director
(803) 545-4296
harry.tinsley@columbiasc.gov
columbiasc.gov

Disaster supples during emergencies

Engineering

Michelle Brazell, Assistant Engineering Administrator
(803) 545-3246
michelle.brazell@columbiasc.gov
columbiascwater.net

Office supplies, Engineering consulting services, Printing services, Construction, Appraisals

Finance Department

Kristine Githara, Director
(803) 545-3409
kristine.githara@columbiasc.gov
finance.columbiasc.gov

Office supplies, printing supplies

Fleet Services

Tyrone Goodwin, Fleet Services Administrator
(803) 545-3805 / (803) 908-0985
Tyrone.Goodwin@columbiasc.gov

Service technicians

Human Resources

Tiniece Javis, Director
(803) 545-3008
tiniece.javis@columbiasc.gov
hr.columbiasc.gov

Coaching, professional development, apparel, promotional products

Information Technology

Teresa Colbert, Executive Assistant
(803) 737-4210
teresa.colbert@columbiasc.gov
columbiasc.gov

Hardware: Tangible devices such as servers, networking routers, and IoT (Internet of Things) devices; Software & Digital Assets: Applications, operating systems, and datasets; Consulting & Strategy: Expert advice on system design and digital transformation

Lake Murray Water Treatment Plant

Corey Jarels, Superintendent
(803) 849-0668
corey.jarels@columbiasc.gov
columbiasc.gov

Pumps and Parts, Motors and Parts, Water Treatment Chemicals, Cleaning Products, Office Products, Food Grade Lubricants, Chemical Feed, Equipment, Paints and Painting Supplies, Miscellaneous Tools, Air Compressors and Parts, Pressure Relief Valves and Parts, Environmentally Safe Herbicides, Safety Supplies /PPE (gloves, goggles, ear protection, hard hats, respiratory protection, boots), HVAC repair/service, Fence repair.

Office of Business Opportunities

Tonya Porter-DeBerry, Grants Coordinator
(803) 545-3953
tonya.porterdeberry@columbiasc.gov
obo.columbiasc.gov

Office supplies, catering, promotional items, construction services, uniforms, instructors, printing services, water cooler services, computer software, computers, laptops, car detailing, marketing consultants, marketing services, venues, decorators, balloon services, entertainers, live musicians, legal services, accounting firms, radio broadcasters, and television commentators.

Office of Neighborhood Safety and Engagement

Krystle Holmes-Gay, Program Manager
(803) 545-4131
krystle.holmesgay@columbiasc.gov
crimeprevention.columbiasc.gov

Printed materials, office supplies, other general services

Parks & Recreation

Kenya Bryant, Director
(803) 545-3100
parksinfo@columbiasc.gov
parksandrec.columbiasc.gov

Lawn care services, concrete services, electrical services, tree cutting and removal services, environmental services, plumbing services, water feature maintenance and repair services

Payment Center Division

Galena Alford, Payment Center Administrator
(803) 545-3360
galena.alford@columbiasc.gov

Office supplies (staples, pens, rubber bands, office stationery and envelopes, etc.)

Planning & Development Services

Justin Steinmann, Director
(803) 545-3425
justin.steinmann@columbiasc.gov
columbiasc.gov

Office supplies, Printing

Procurement & Contracts

Anita Higgins, Goods & Services Procurement Manager
(803) 545-4359
anita.higgins@columbiasc.gov
procurement.columbiasc.gov

Office supplies, promotional items, citywide uniforms, citywide safety shoes and boots, citywide copy machines, rubber stamps, name badges, catering, and business cards

Public Relations, Media & Marketing

Justin Stevens, Director
(803) 545-3014
justin.stevens@columbiasc.gov
publicrelations.columbiasc.gov

Advertising, Promotions, Special Events, Printing, Media Equipment, Office Supplies

Public Works - Animal Services

Amber Bouknight, Administrative Assistant
(803) 776-7387
animalservicesadmin@columbiasc.gov
animalservices.columbiasc.gov

Dog/Cat food, treats, toys, medications, medical supplies, collars, leashes, food/water dishes & aluminum pans used as litter boxes; Supplies to clean kennels, housing areas, bedding & dishes, liquid laundry detergent, scrub brushes, water hoses, clorox & dawn dishwashing liquid; Uniforms/clothing&boots/shoes for staff

Public Works - Forestry and Beautification

Brian Neiger, Superintendent
(803) 545-3860
brian.neiger@columbiasc.gov
publicworks.columbiasc.gov/forestry-and-beautification

Plants, Landscape Supplies, Office Supplies, Tools, Safety Supplies, Landscaping, Tree Work

Public Works - Traffic Engineering

James LeMasters, Traffic Engineering Superintendent
(803) 545-3852
james.lemasters@columbiasc.gov
publicworks.columbiasc.gov/traffic-engineering

Traffic Signals, Decorative Light Poles, Event Power

Safety & Risk Management

Heather Burgess, Administrative Manager
(803) 545-3943
heather.burgess@columbiasc.gov
columbiasc.gov

Office supplies, printing services/supplies

Solid Waste

Samantha Yager, Superintendent
(803) 545-3830
samantha.yager@columbiasc.gov

Angel Putnam, Administrative Assistant
(803) 545-3801
angel.putnam@columbiasc.gov

publicworks.columbiasc.gov/solid-waste-recycling

Safety vests, gloves, eye protection, rain suits, rakes, shovels, bug spray, spray paint, tarps, litter container liners, office supplies, marketing/promotion items, sweeper brooms, cleaning supplies, backpack blowers

Street Division

Gerald (Jerry) Showers, Superintendent
gerald.showers@columbiasc.gov

Victor Atlas, Assistant Streets Superintendent
victor.atlas@columbiasc.gov

(803) 545-3790
publicworks.columbiasc.gov/street-maintenance

Safety products, asphalt paving, concrete repairs, brick laying, pesticides/herbicides, degreasers, storm drain inlets/pipe

Support Services/General Services

Stacey Dixon, Support Services Administrator
(803) 309-1751
stacey.dixon@columbiasc.gov

Office Supplies: Paper, pens, notebooks, folders, binders, and desk organizers; Technology Hardware: Laptops, desktops, dual monitors, docking stations, and tablets; Office Equipment: Multi-function printers, scanners, shredders, and laminators; Ergonomic Furniture: Adjustable desks, ergonomic chairs, keyboard trays, and monitor; Safety Gear: First-aid kits, fire extinguishers, and emergency signage; Mailroom Materials: Envelopes, shipping boxes, packing tape, and digital scales; Digital & Software Services Communication Platforms: Enterprise email, video conferencing tools, and team chat apps; Productivity Suites: Word processing, spreadsheet, and presentation software; Ticketing Systems: Service desk software to track internal administrative requests; Document Management: Cloud storage platforms and digital signature services

TN Development Corporation

Harrison C. Joseph, III, Executive Director
(803) 545-3768
harrison.joseph@columbiasc.gov

Plumbing, Electrical, HVAC, Painting

Water Distribution & Maintenance

Ebouni Moultrie, Administrative Coordinator - Operations
(803) 545-3886
ebouni.moultrie@columbiasc.gov
columbiasc.gov

Construction services, equipment repair, arbor services, office supplies, PPE (personal protective equipment), small hand tools, heavy machinery and equipment

Community Partners

Columbia Metropolitan Airport

Gregg Hornsby, Interim CEO and Director of Finance & Administration
(803) 822-5015
G.Hornsby@flycae.com
www.flycae.com

Office Supplies, Janitorial Supplies, Professional Services, Pressure Washing, Mechanical Services, Plumbing Services, Electrical Services

Richland County Office of Small Business Opportunity (OSBO)

La'Sasha Breland, Assistant Director
(803) 576-1540
osbo@richlandcountysc.gov
www.richlandcountysc.gov/OSBO

General Contractors, Engineers, Architects, Traffic Controllers & Flaggers, Concrete, Asphalt, Waste Management Haulers, DHEC Certified Haulers, Tree Trimmers, Commercial Construction Services, Utilities, Water and Sewage, Stormwater Management, Caterers, Food Truck Vendors

Richland County School District Two - Procurement Services

LaWana Robinson-Lee, Executive Director of Business Services
(803) 419-2511
lalee@richland2.org

www.richland2.org/departments/businessservices/procurement

procurement.opengov.com/portal/richland2

Office supplies, educational professional servies, roofing, plumbing, HVAC services and supplies

Savannah River Nuclear Solutions (SRNS)

Lori Gee, Supplier Development
(800) 888-7986
supplierdevelopment@srs.gov
savannahrivernuclearsolutions.com

Materials: HVAC, Building Materials, Equipment - Kubota Maintenance Items (must be authorized manufacturer distributor), Law Enforcement & Security, Lab Equipment, Prescription Safety Glasses, Fasteners, Tools

Services: OS Communication Tower, Reclamation of Refrigerants/Oils, Maintenance and Repair of Target Systems at ATTA Range, Building Maintenance, Relocation Services Provider, Tree Trimming Services

SC Department of Transportation

Emmett Kirwan, Procurement Director Commodities & Services
(803) 737-0676
KirwanEi@scdot.gov
scdot.org

Paving contractors, Janitorial services, grounds maintenance, material haulers (rock, asphalt, dirt, etc.), roadside maintenance, litter pickup, line painting, engineering services

Technical Assistance & Business Development

City of Columbia Office of Business Opportunities

Ayesha Driggers, Director
(803) 545-3955
Ayesha.Driggers@columbiasc.gov

Kalenna Ginyard, Program Compliance Specialist
(803) 545-3960
Kalenna.Ginyard@columbiasc.gov

Cassandra Fletcher, Program Compliance Administrator
(803) 545-4185
Cassandra.Fletcher@columbiasc.gov

Latonya Germany, Program Compliance Specialist
(803) 545-3049
Latonya.Germany@columbiasc.gov

obo.columbiasc.gov/

(Driggers) ***Small Business Technical Assistance and Training, Title VI Compliance***

(Ginyard) ***Small Business Technical Assistance/eBid Setup for Small Business Assistance, City of Columbia Citywide M/WBE Utilization***

(Fletcher & Germany) ***Columbia Disadvantaged Business Enterprise (CDBE), Local Business Enterprise (LBE), Mentor Protege Program (MPP)***



Columbia Chamber of Commerce

Susan Vaughan McPherson, Vice President Public Policy and Military Affairs
(803) 381-1122
smcpherson@columbiachamber.com
www.columbiachamber.com

The Columbia Chamber offer numerous programs designed to help businesses build connections, strengthen operations, and grow successfully within our region. Programs such as the Midlands Business Accelerator Program, Gather and Grow, the Small Business Champion program, and military partnerships are all designed to assist small businesses in developing their skills, refining business strategies, expanding networking opportunities, and accessing valuable mentorship and resources. Through educational programming, relationship-building opportunities, advocacy efforts, and strategic partnerships, the Chamber wors to support entrepreneurs and small busineses at every stage of growth while helping create a stronger regional business community. The Chamber also works closely with community partbers, business leaders, and resource organizations to connect businesses with the appropriate services, expertise, and opportunities needed to support long-term success.

SC APEX Accelerator

Ron Conner, SC APEX State Director
(803) 521-2344
apex@mailbox.sc.edu
scaccelerator.org

SC APEX Accelerator helps small businesses compete for federal, state and local government contracts through free one-on-one counseling, training, and technical assistance; finding federal, state, and local solicitations that align with a business capabilities and growth goals; registering in SAM.gov and vendor portals; get properly registered and compliant in required government systems; prepare capability statements and proposals; navigating certifications; learning how to promote a business, build relationships, and increase visibility with decision-makers

SC Veterans Business Outreach Center (SC VBOC)

C.J. Williams, Director

Debbie Remsen, Instructor/Advisor for Midlands and Upstate

Jennifer Liddy, Instructor/Advisor for Charleston area and the Lowcountry

(843) 953-5867
scvboc@citadel.edu
vboc.citadel.edu

The South Carolina Veterans Business Outreach Center (VBOC) provides no-cost business counseling, training, resource connections, and ongoing support to Veterans, transitioning service members, National Guard and Reserve members, and military spouses who are starting, growing, or expanding a business.

SC Commission for Community Advancement and Engagement (SCCAE) - Small Business Division

Johnny Burch, Director
jburch@advance.sc.gov

Tamara Lewis, Program Coordinator
talewis@advance.sc.gov

Margaret Tillman, Department Coordinator
mtillman@advance.sc.gov

Ashton Williams, Sr., Outreach Coordinator
awilliams@advance.sc.gov

Mark Plyer, Certification Coordinator
mplyer@advance.sc.gov

Reese Santos, Economic Development Coordinator
rsantos@advance.sc.gov

(803) 734-0507
advance.sc.gov

The SCCCAE Small Business Division provides technical assistance and business development support to small businesses across South Carolina. Services include small business certification assistance, procurement and contracting guidance, capability statement development, business resource navigation, networking opportunities, connections to resource partners, outreach and training workshops, government contracting education, and referrals to funding and business development resources.

SC Department of Commerce

Tammie Greene, Manager Supplier Outreach Program
(803) 331-4553

Jahalia Wilson, Supplier Outreach Specialist
(803) 605-5295

Ashley June, Supplier Outreach Coordinator
(803) 201-3030

SourceSC@sccommerce.com
scbizdev.sccommerce.com/suppliers/connections-and-introductions

SUPPLIER OUTREACH ***To diversify the local supply chain and help South Carolina companies secure additional business, the S.C. Commerce Supplier Outreach team provides a wide range of services and resources:***

- ***The Supplier portal provides tools and resources for supplier connectivity. - https://scbizdev.sccommerce.com/suppliers/active-requests***
- ***The SourceSC database is a directory of South Carolina-based suppliers to match companies based on needs, capabilities and supply chain requirements. - https://scbizdev.sccommerce.com/suppliers/connections-and-introductions***
- ***Supplier outreach and B2B matchmaker events prepare suppliers to do business with new and existing manufacturers and provide opportunities for one-on-one meetings with OEMs."***

U.S. Small Business Administration (South Carolina District Office)

Melissa Lindler, District Director
(803) 765-5377
SouthCarolina_DO@sba.gov
sba.gov/sc

Access to Capital; Business Development; Training & Technical Assistance; Free Self-Paced Business Courses offered through sba.gov; Disaster Recovery Assistance; Federal Certifications Assistance



The City of Columbia offers a variety of programs designed to help small, local, and CDBE firms compete successfully for city contracts.

Mentor-Protégé Program (MPP)

The Mentor Protégé Program (MPP) is designed to provide small businesses assistance and operational strategies that will improve their ability to compete in water-sewer and other construction projects with the City of Columbia. The City also seeks to increase the capacity and number of local firms competing for water/sewer capital improvement projects. The ultimate objective of the program is to develop firms that are capable of participating in the industry as fully independent and viable firms.

Columbia Disadvantaged Business Enterprise (CDBE)

It is the policy of the City that Disadvantaged Business Enterprises (DBEs) shall be afforded the opportunity to participate fully in its overall procurement process. The objectives of the CDBE Policy are to: (a) take specific steps to ensure nondiscriminatory practices and results in the future and (b) fully involve CDBEs in the City's procurement process. The CDBE Utilization Policy shall be used when the City Manager has placed a mandatory CDBE subcontractor goal on a project. A Columbia Disadvantaged Business Enterprise (CDBE) is defined as (1) a certified business (2) that has an office in the Columbia-Orangeburg-Newberry Combined Statistical Area for one year; and (3) is a socially and/or economically disadvantaged business.

For More Information about MPP and CDBE, contact:

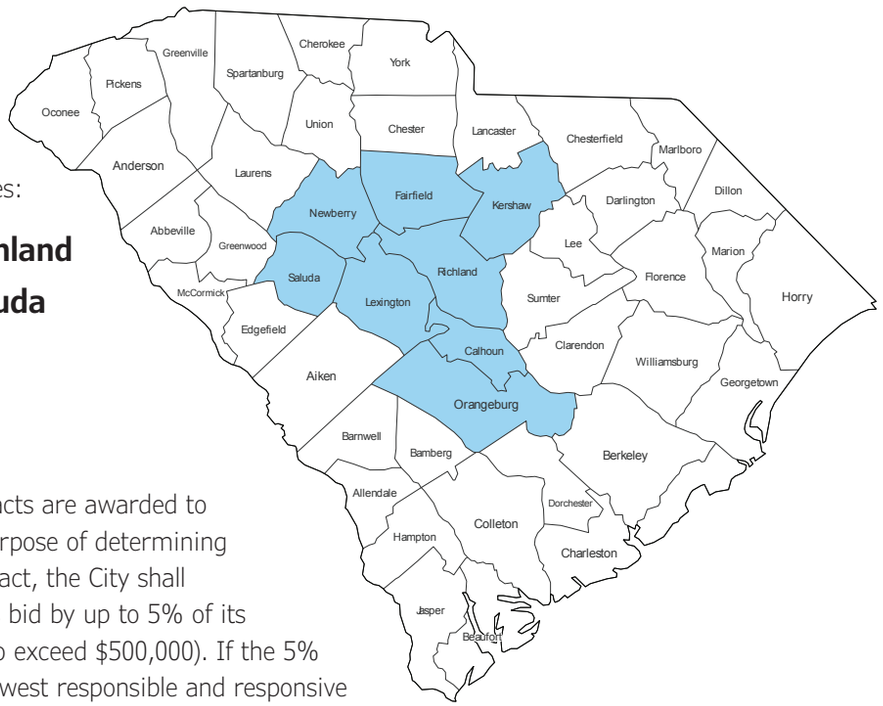
COLA
Office of Business Opportunities

OBO Compliance
OBO Compliance Office
Office: (803)545-3950
OBOCompliance@columbiasc.gov

The City of Columbia ("City") is determined to establish and firmly enforce a clear policy against discrimination in a City-related business on the basis of race, gender, religion, national origin, ethnicity, sexual orientation, age, or disability. As a result, the City has established policies to not engage in City-related business with firms that discriminate in their solicitation, selection, or treatment of vendors, suppliers, contractors, subcontractors, or business customers. These policies are the Commercial Non-Discrimination Policy and the Non-Discrimination Contracting Policy.

LOCAL BUSINESS ENTERPRISE (LBE) PREFERENCE POLICY

The City of Columbia is committed to maximizing contracting opportunities for local businesses.



What's considered LOCAL?

Any business with a home office in the following counties:

- ☑ **Calhoun**
- ☑ **Fairfield**
- ☑ **Lexington**
- ☑ **Orangeburg**
- ☑ **Newberry**
- ☑ **Kershaw**
- ☑ **Richland**
- ☑ **Saluda**

How does the LBE work?

Generally, when services/products go out for bid, contracts are awarded to the lowest responsible and responsive better. For the purpose of determining the lowest responsible and responsive bidder on a contract, the City shall evaluate any bid submitted by an LBE by discounting its bid by up to 5% of its actual bid amount (up to a maximum dollar value not to exceed $500,000). If the 5% discount results in an LBE bidder being ranked as the lowest responsible and responsive bidder, then the LBE bidder will be given the opportunity to accept the contract award at the same dollar amount bid by the lowest non-LBE bidder. (LBEs competing for professional service contracts qualify for 5 additional points in the evaluation of their submittals.)

When does it apply?

Generally, the LBE preference applies to contracts over $5,000.

For more specific information regarding the LBE preference policy, contact:

COLA
Office of Business Opportunities

OBO Compliance
OBO Compliance Office
Office: (803)545-3950
OBOCompliance@columbiasc.gov

City of Columbia | COBBLESTONE software

DO BUSINESS WITH THE CITY OF COLUMBIA!

Partnering with the City of Columbia is now easier than ever! In just a few minutes, you can register on **Cobblestone, our new e-procurement platform**, and gain instant access to City contracts, bidding opportunities, and resources to help grow your business.



WHY REGISTER?

FOR SMALL BUSINESSES

Get direct access to small-business-friendly contracts, MWBE opportunities, and automatic alerts for your industry.

FOR ESTABLISHED VENDORS

Streamline your bidding process, submit paperless proposals, and manage your credentials in one central hub.

GET STARTED IN 3 SIMPLE STEPS

1. **VISIT OR SCAN QR CODE**
   https://procurement.columbiasc.gov/
2. **CREATE**
   Set up your free profile and select your trade categories.
3. **CONNECT**
   Receive notifications to your inbox for new projects matching your profile.

SCAN QR CODE >>> TO REGISTER

https://columbiasc.cobblestone.software/gateway/

FOR MORE INFO

VISIT OUR WEBSITE
https://procurement.columbiasc.gov/

EMAIL US
procurement@columbiasc.gov

CALL US
(803) 545-3470

City of Columbia Department of Procurement & Contracts

COLA
Office of Business Opportunities

DANIEL J. RICKENMANN, MAYOR

City of Columbia's Small Business Advisory Council

Karen R. Jenkins (Chairperson)
President/CEO, KRJ Consulting, LLC

Allen Brown
Managing Principal & Business Partner, Lionesque Capital Management

Jimmy Chao
President, Chao and Associates, Inc.

Michael Eargle
President, M.E. Contracting

Anthony Lawrence
Managing Principal, MOTA Design, Construction, Development

Vanessa Mota
Owner, Mota Crosslinking Business Academy

Mary Priester-Clarke
Retired IT Professional

Cheryl Salley
Chief Executive Officer, Treadwater Solutions

Carol Smoak
President, Smoak Construction

Ronald Taylor
Contractor, Taylor Brothers Construction Company

Kadenia Williams Javis
Founder & Chief Financial Officer, Javis Financial Services, LLC

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