



**Project:** \_\_\_\_\_

**Subcontracting Outreach Program  
Contractor's Score Sheet**

**To Be Completed by Contractor**

**This Section to be Completed by  
City Staff**

Item	Indicator	Points Earned / Available		Documentation		Date Approvable Documentation Received by City	Points Awarded by City
		To Be awarded on a Pass/Fail Basis (Please Circle as appropriate)		Attached (Check Appropriate Box for Each Item)			
1	Achievement of Advisory DBE/DVBE/OBE Subcontractor participation levels.	0	0				
2	Pre-Bid Meeting Attendance	0	5				
3	Identification of sufficient subcontracting work	0	10				
4	Broad Based Advertisement	0	10				
5	Written Notice Subcontractors	0	10				
6	Follow-up to Initial Solicitations	0	10				
7	Provision of Plans, Specifications and Requirements	0	10				
8	Request for assistance from Recruitment/ Placement Agencies	0	10				
9	Documentation of Subcontractor Negotiation	0	25				
10	Assistance with bonds, Credit lines and Insurance	0	10				

Total Points Earned Contractor \_\_\_\_\_

Company Name: \_\_\_\_\_

SC Contractor's License Number: \_\_\_\_\_

TOTAL _____
Date: _____
Initials: _____

I have complied with the requirements of the Subcontracting Outreach Program. There is documentation to support awarding points as indicated above. Failure to provide approvable documentation in the designated time frame will result in failure to meet the requirements of the program, therefore, the bid will be rejected as non-responsive.

CONTRACTOR'S SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_